

Pre-Rulemaking Measure Review (PRMR)/Measure Set Review (MSR) Committee Workspace Guide

Introduction to the PRMR/MSR Committee Workspace

The Committee Workspace is a dedicated section on the PQM website, developed in response to committee members' requests for enhanced interaction opportunities. This platform serves as a collaborative space where you can engage with Battelle and your fellow committee members.

Current Features and Future Enhancements

In this initial phase, the Committee Workspace allows you to:

- Respond to posts from Battelle.
- Access exclusive documents intended only for committee members.

As we continue to develop this platform, future enhancements will be introduced. These additions will be influenced partly by how you utilize the Workspace and the feedback you provide.

Usage Guidelines

Please note, the Committee Workspace is not intended to replace any official communications from Battelle, such as emails regarding your role or any formal inputs you provide during the PRMR/MSR processes (e.g., through Pre-meeting Initial Evaluation [PIE] forms, committee meetings, votes).

Confidentiality and Conduct

Access to the Committee Workspace is restricted to Battelle staff and all PRMR/MSR committee members. Please do not post any Protected Health Information (PHI) or other sensitive data on this platform.

We urge all members to adhere to the highest standards of conduct in forum discussions. Maintaining a respectful and inclusive environment is crucial for productive interactions. Your cooperation is essential to fostering a professional and positive atmosphere within the Committee Workspace.

Need help?

Please send an email to PQMSupport@battelle.org with "Committee Workspace" in the subject line.

Accessing the Committee Workspace

You will need a PQM website account to access the Committee Workspace.

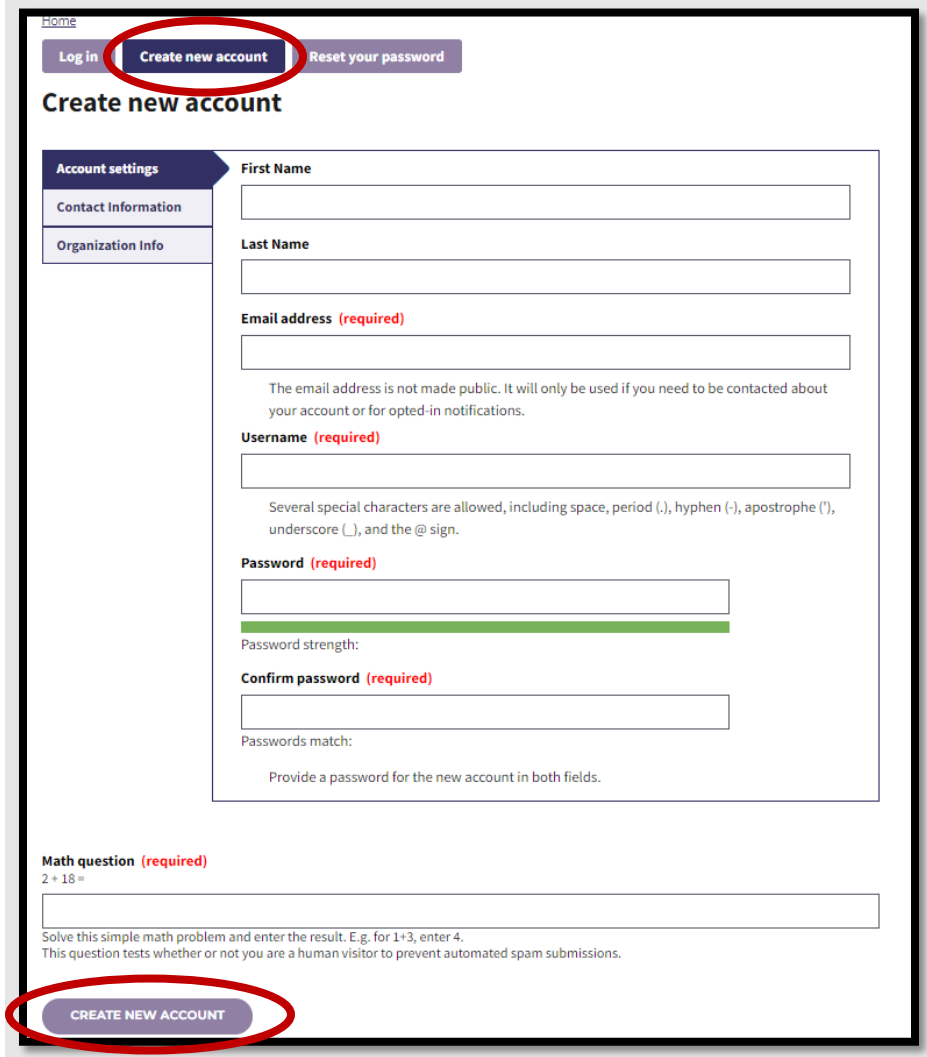
Creating a New Account

If you currently do not have an account, please follow these instructions to create one:

1. Go to <https://p4qm.org>.
2. Click on “Log in” in the upper right-hand corner.



3. Click on “Create New Account” at the top of the page. Complete the required fields, answer the math question, and then click “Create New Account” at the bottom of the page.



Home

Log in **Create new account** Reset your password

Create new account

Account settings

Contact Information

Organization Info

First Name

Last Name

Email address (required)

The email address is not made public. It will only be used if you need to be contacted about your account or for opted-in notifications.

Username (required)

Several special characters are allowed, including space, period (.), hyphen (-), apostrophe ('), underscore (_), and the @ sign.

Password (required)

Password strength:

Confirm password (required)

Passwords match:

Provide a password for the new account in both fields.

Math question (required)

2 + 18 =

Solve this simple math problem and enter the result. E.g. for 1+3, enter 4.
This question tests whether or not you are a human visitor to prevent automated spam submissions.

CREATE NEW ACCOUNT

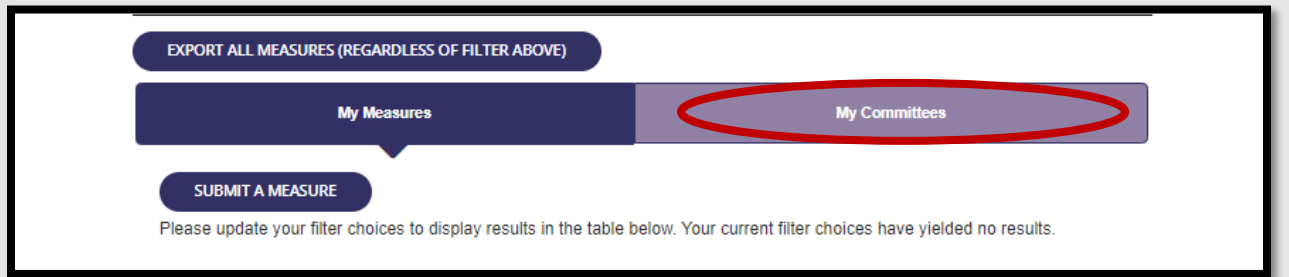
4. You will also receive an email confirming your account will be set up. While you will have immediate access to the login-accessible site, it can take up to 24 hours during business days to grant you permission to the Committee Workspace.

Accessing the PQM Committee Workspace with a PQM Account

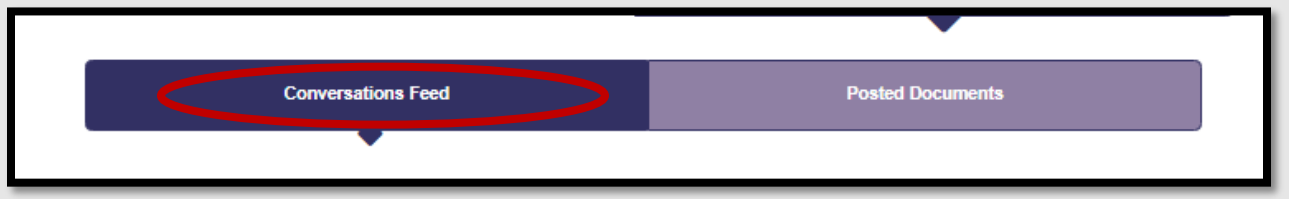
1. To access the Committee Workspace using your existing account, log in to the PQM website.



2. The website dashboard is customized based on your user permissions. Look for the “My Measures/My Committee” bar at the bottom of the page and click on “My Committees.”



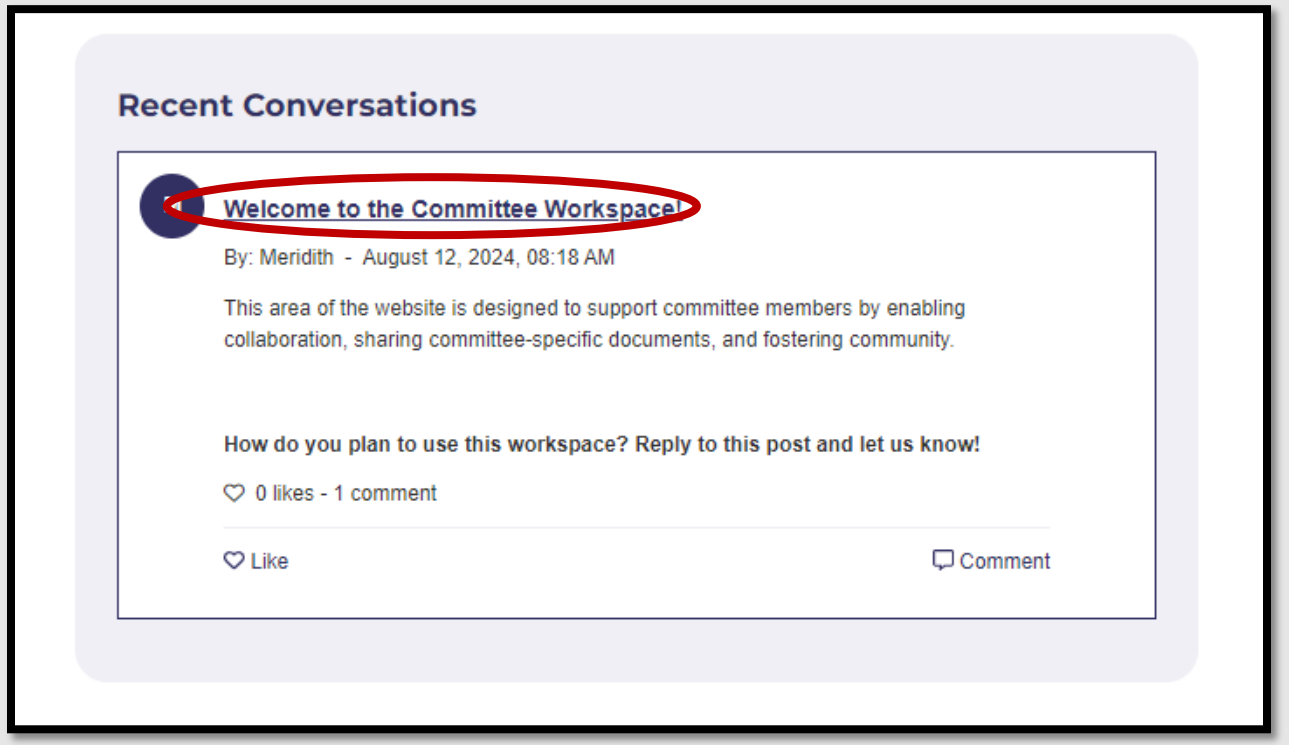
3. Click on “Conversations Feed” to review recent conversations.



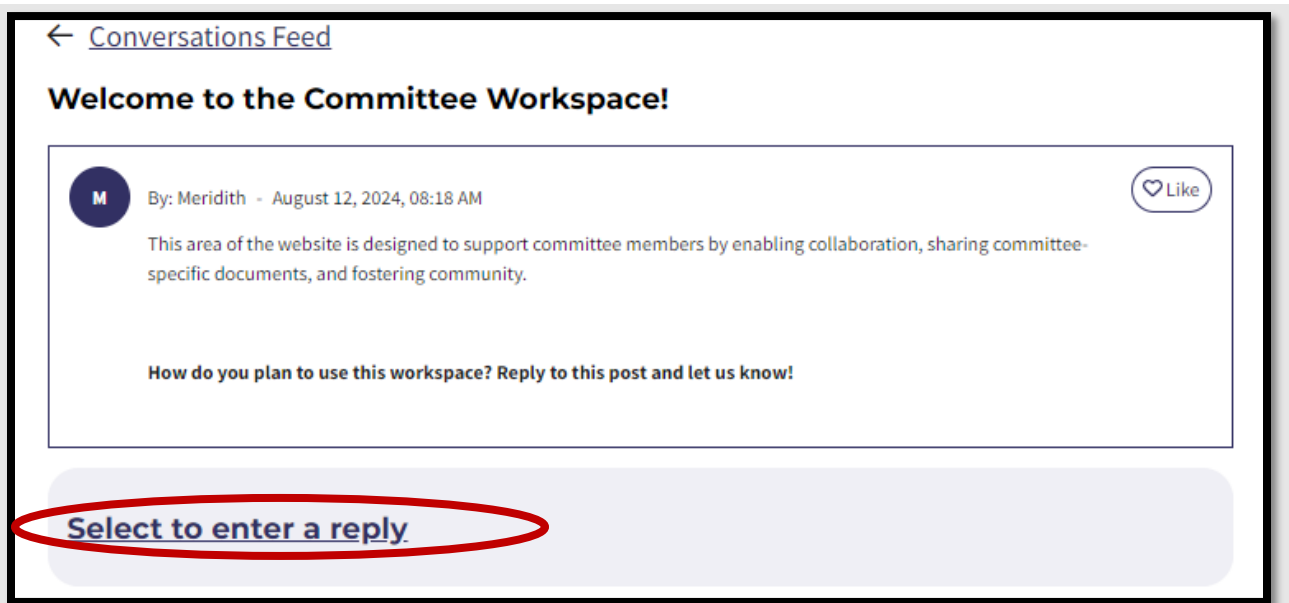
Replying to a Post

Please Note: Initial functionality of the Committee Workspace requires Battelle staff to create a post that committee members can reply to.

1. Click on the hyperlinked title of a recent conversation you wish to reply to.



2. Click on "Select to Enter a Reply."



3. Enter your desired subject, comment, add any attachments, answer the math question, and then click “Save” to post your reply.

Select to enter a reply

Subject

Comment

Paragraph ▼ ≡ ≡ ≡ ≡ **B** *I* U ~~S~~ x_2 x^2

[About text formats](#) ?

Attachment

ADD NEW ATTACHMENT

Math question

1 + 1 =

Solve this simple math problem and enter the result. E.g. for 1+3, enter 4.
This question tests whether or not you are a human visitor to prevent automated spam submissions.

SAVE

Posted Documents

1. Non-public committee-specific documents shared by Battelle may be found under “Posted Documents.”

