

2025-2026 Pre-Rulemaking Measure Review (PRMR) Recommendation Group Meeting

Measure Review Discussion Management

Due to the compressed 2025–2026 PRMR cycle schedule, Battelle will not hold separate Advisory Group (AG) meetings.

- AG members should attend Recommendation Group (RG) meetings to share feedback on measures and raise key topics for discussion.
- RG attendance will establish voting participation and quorum.
- Battelle staff will pre-load Zoom display names using this format:
First Name, Last Name (Group Assignment)

Meeting Flow

The organization of the discussion is particularly important this cycle because the RG meeting now includes AG input and some committees (especially Hospital) will review a large number of measures. Please note, however, that the times below are a framework for the discussion and some measures may require more or less time.

1. **Battelle introduces the measure (1 minute)**
 - The Battelle moderator presents the measure title, description, endorsement history, and applicable CMS program.
2. **CMS summarizes the rationale (2 minutes)**
 - CMS representatives summarize the CMS rationale shown on the slide.
3. **Battelle summarizes public comments (1-2 minutes)**
 - The Battelle moderator summarizes all written and verbal public comments.
4. **Battelle summarizes closing gaps of care findings (1-2 minutes)**
 - The Battelle moderator summarizes findings from a literature review on closing gaps of care.
5. **AG members share priority issues (10 minutes)**
 - AG members highlight high-priority issues and topics they want the RG to consider.
6. **Patient AG and RG members provide feedback (5 minutes)**
 - The Battelle moderator summarizes AG input and invites Patient AG and RG members to respond first.
7. **All RG members discuss (15 minutes)**
 - The Battelle moderator opens discussion to all RG members.
 - RG members:
 - Use the chat feature to indicate agreement and reserve time for non-consensus discussion.
 - Limit questions to those that affect their vote.
 - CMS representatives will be available to respond to questions.
 - Measure developers should use the chat to respond to questions when possible.
 - A co-chair monitors the chat and elevates key items to the Battelle moderator.

PRMR Recommendation Group Meeting

8. Battelle closes discussion (1 minute)

- The Battelle moderator summarizes the discussion and confers with the co-chairs before voting begins.

Voting Process

- The Battelle moderator opens voting for the measure and the discussion pauses for 1 minute to begin collection of votes.
- RG members may continue voting while the meeting moves to the next measure.
 - RG members may direct-message Battelle voting staff (Isaac Sakyi and Anna Geier) using the chat feature if they experience technical issues.
 - RG members who vote to recommend the measure may enter considerations in the chat using this format: “MUC2025-XXX consideration: [text]”. (Note the reasoning behind votes to not recommend the measure will be entered and captured in the voting software).
- Battelle tracks all votes and follows up with any outstanding voters until quorum is reached. The Battelle voting staff will note in the chat when voting closes.
- Once quorum is met, the Battelle voting manager posts the final outcome in the chat.

Post-Meeting Voting

- If the group cannot complete voting on all measures during the scheduled time, Battelle will collect the remaining votes after the meeting.

Meeting Discussion Guidelines

Our goal is to support a respectful, transparent, and productive meeting environment focused on high-quality, evidence-based decisions.

Participation Expectations and Discussion Etiquette

- Review the meeting materials and preliminary assessments before the meeting.
- Notify Battelle as early as possible (PQMsupport@Battelle.org) if you cannot attend.
- Test your technology before virtual meetings to avoid delays.
- Attend all scheduled meetings and log in on time.
- Turn on your camera when possible, especially when speaking.
- Mute your microphone when not speaking.
- Minimize background noise and distractions.
- Avoid multitasking and stay focused on the meeting purpose.
- Use the “raise hand” feature unless the moderator directs otherwise.
- Keep comments brief and on topic.
- Treat all participants with courtesy and respect.
- Let others finish speaking without interruption.
- Avoid dominating the discussion or dismissing other opinions.
- RG members should alert Battelle staff if they need to step away or will be unable to vote during a portion of the meeting.
- Participate in good faith to help improve CMS measure portfolios.