

# PRMR/MSR Committee Workspace Guide

## A Simple Guide to Participating in the PQM Committee Workspace

### What Is the Committee Workspace?

The **Committee Workspace** is a secure area on the Partnership for Quality Measurement (PQM) website. Battelle created this space to help committee members connect, review materials, and take part in discussions with one another related to the Pre-Rulemaking Measure Review (PRMR) and Measure Set Review (MSR) processes.

In the Workspace, you can interact with Battelle staff and other committee members in one shared location.

### What You Can Do in the Workspace

The **Committee Workspace** allows you to:

- Read and respond to discussion posts created by Battelle and workspace users.
- Access non-public documents shared only with committee members.

Battelle will continue to improve the Workspace over time. Future updates will reflect how members use the platform and the feedback you provide.

### Important Things to Know

- The Committee Workspace **does not replace official Battelle communications**, such as emails, formal measure review discussions, votes, or Pre-meeting Initial Evaluation (PIE) Forms.
- Use the Workspace as a **supplemental discussion and document-sharing tool**.
- Continue to use [PQMSupport@battelle.org](mailto:PQMSupport@battelle.org) as your primary channel to reach Battelle when you need timely assistance.

## Confidentiality and Professional Conduct

Only Battelle staff and PRMR/MSR committee members can access the Workspace.

Please remember:

- **Do not post Protected Health Information (PHI)** or other sensitive data.
- Treat all members with respect.
- Keep discussions professional, inclusive, and constructive.

Your participation helps create a productive and welcoming environment for everyone.

### Need help?

If you have questions or need assistance, email to [PQMSupport@battelle.org](mailto:PQMSupport@battelle.org) and include “Committee Workspace” in the subject line.

## ? How to Access the Committee Workspace

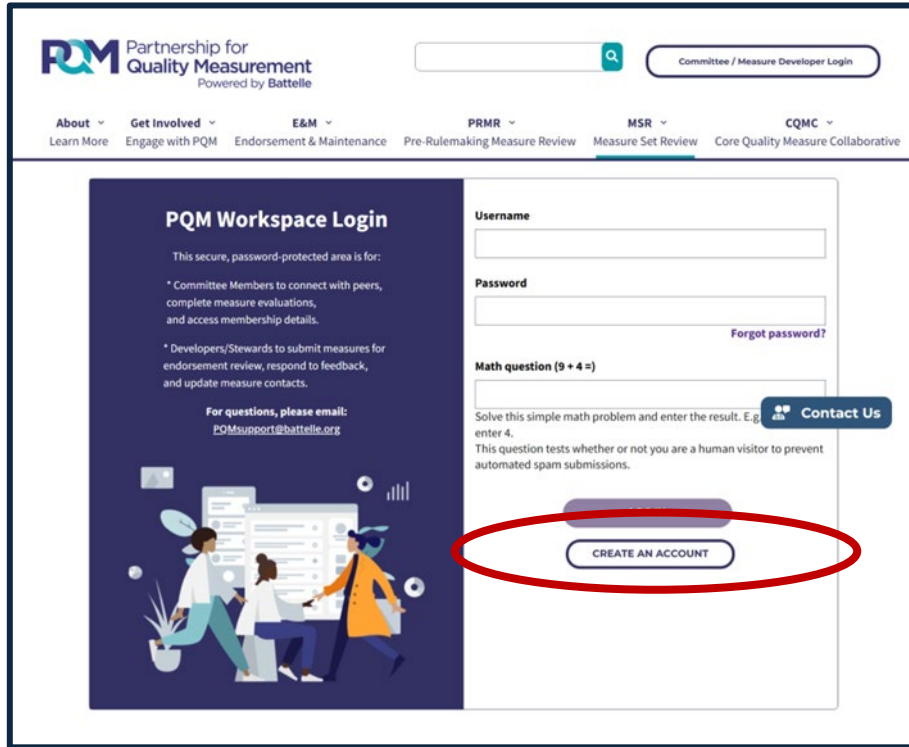
You must have a PQM website account to use the Committee Workspace.

### Step 1: Create a PQM Account (If You Don't Have One)

If you do not already have a PQM account:

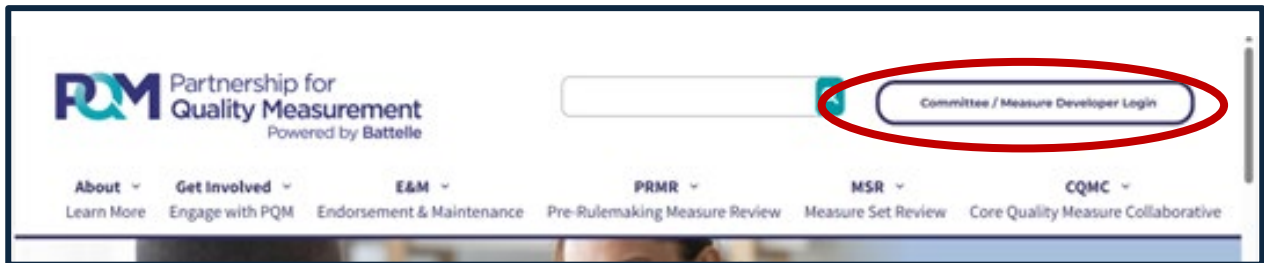
1. Go to <https://p4qm.org>
2. Click “**Committee/Measure Developer Log in**” in the upper-right corner.
3. Complete the required fields and the math question.
4. Click “**Create New Account**”

You will receive a confirmation email. (Check your Spam folder if you don't receive it.)  
You can log in right away, but **access to the Committee Workspace may take up to two business days** to activate.

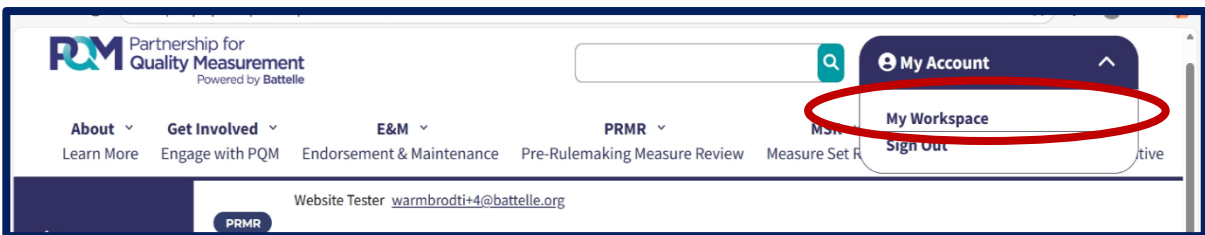


### Step 2: Log In and Find the Workspace

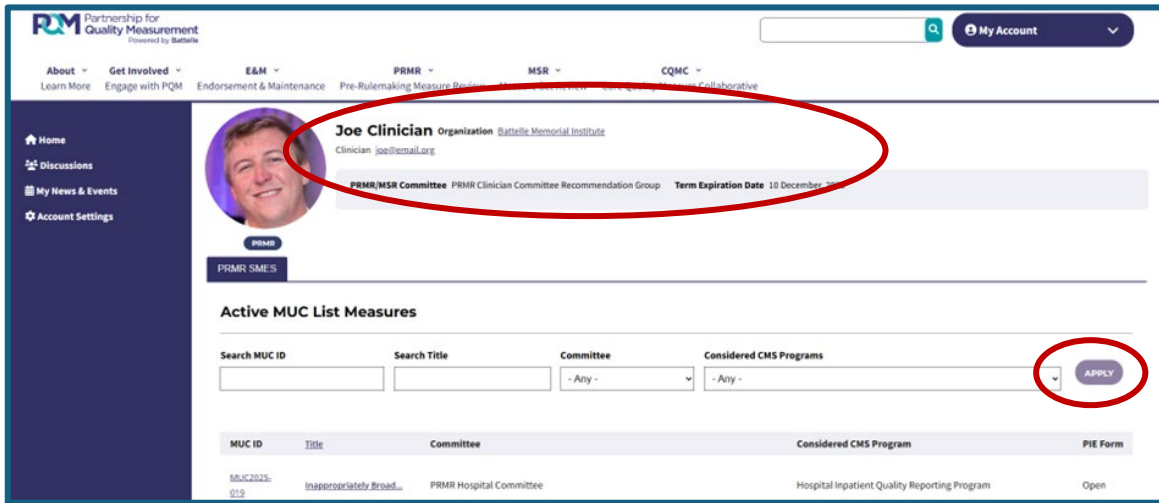
If you already have a PQM account:



1. Log in to the PQM website <https://p4qm.org>
2. Click on “My Workspace” under “My Account”



3. The **Home Page** will show:
  - Your name, and your committee and group assignment, your term end date.
  - A list of MUC List measures specific to the committee on which you serve.
4. Enter the measure ID or measure name you want to view, then click **Apply**.
5. Click on the title of the measure to go to the page for that measure.
6. You'll see the tabs for:
  - **Overview tab:** Shows what the measure is, what it aims to do, and who it applies to. **A tab for each of the PRMR Evaluation Criterion:**
    - **Meaningfulness:** Contains Battelle's preliminary assessment on the meaningfulness criterion.



- **Appropriateness of Scale:** Contains Battelle's preliminary assessment of the measure on the appropriateness of scale criterion.
- **Time to Value Realization:** Contains Battelle's preliminary assessment of the measure on the time-to-value realization criterion.
- **Public Comment tab:** Lets members of the public provide written feedback on the measure during the public comment period.
- **PIE Form tab:** Lets you share structured feedback on the measure's performance, importance, and evidence. Note: PIE Forms are optional for the 2025-2026 cycle.

<b>Overview</b>	Meaningfulness	Appropriateness of Scale	Time to Value Realization	Public Comments	PIE Form
<p><b>Measure Overview</b></p> <p>Measure Specification</p>	<p><b>Rationale (Excerpt from Submission):</b></p> <p>The components of this measure are supported by clinical guidance that recommends (1) malnutrition screening for patients admitted into the acute inpatient care setting; (2) nutrition assessment for patients identified at risk for malnutrition or with a dietitian referral order to form the basis for appropriate nutrition interventions; (3) appropriate recognition, diagnosis, and documentation of the nutrition status of a patient in order to (4) address their condition with an appropriate plan of care and communicate patient needs to other care providers. The</p>				

- Use the Downloads button to access the .pdf of the Battelle Preliminary Assessment, as well as a zip file containing the MUC/Entry Review Information Tool (MERIT) materials that were submitted along with the measure.

[Home](#) » [PRMR Measures](#)

**DOWNLOADS** ▼

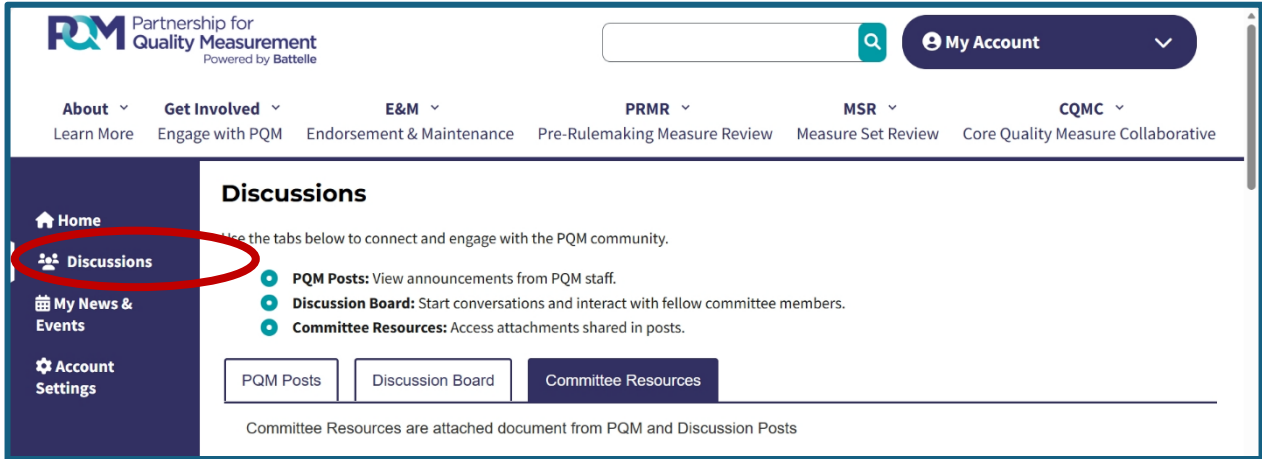
**Dialysis Facility Discussion of Patient Life Goals**

<b>MUC ID:</b> MUC2025-011	<b>Committee:</b> PRMR Hospital Committee	<b>Considered CMS Programs:</b> End-Stage Renal Disease Quality Incentive Program (ESRD QIP)
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- For more details on providing public comment or completing a PIE Form, view our short information videos of these topics:
  - <https://youtu.be/zVMqTqKEliY>
  - <https://youtu.be/gpV6dS033Rc>

## The Discussion Page

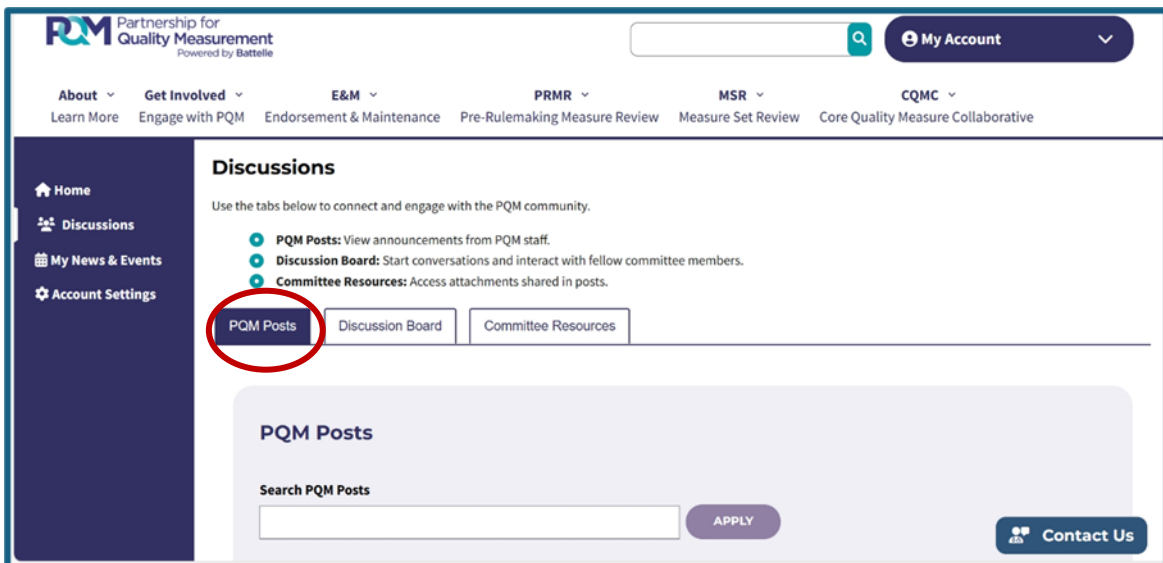
- The **Discussion** page lets users connect and engage with the PQM community.



- Use the tabs to **view posts from PQM staff, start and join discussions with committee members, and access documents and attachments shared by PQM and committee members through discussion posts.**

### PQM Posts Tab

- The **PQM Posts** tab shows announcements and updates from PQM staff.
- Users can **view posts, access shared documents or links, like or comment on posts, and search for any post using the PQM search field.**

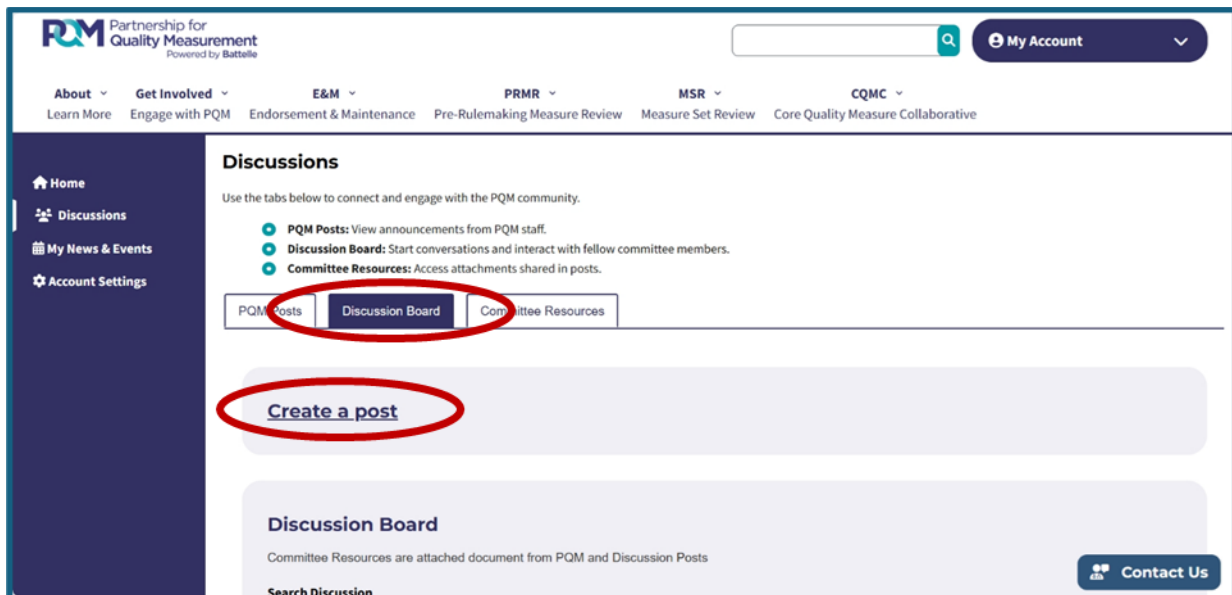


## Discussion Board Tab

- The **Discussion Board** tab lets users start conversations and interact with fellow committee members.
- Users can **create new posts**, **search for discussion threads**, and **like or comment** on posts to engage in the discussion.

### Create a Post

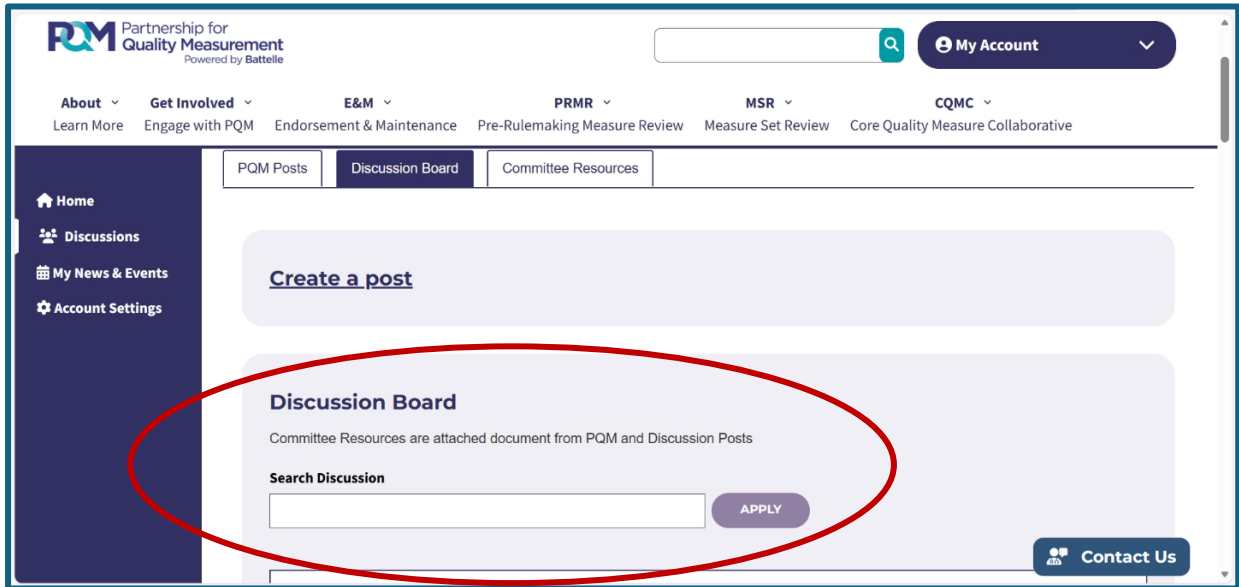
Click on Create a post to start a new discussion post for selected committees.



- **Title:** Enter a clear title for your post.
- **Body:** Write the content of your message.
- **Committees:** Select one or more committees to receive the post (PRMR Clinician, PRMR Hospital, PRMR PAC/LTC, or MSR Recommendation Group).
- **Attachment:** Upload a document, if desired.
- **Post:** Submit the post to publish it in the **Discussion** tab.

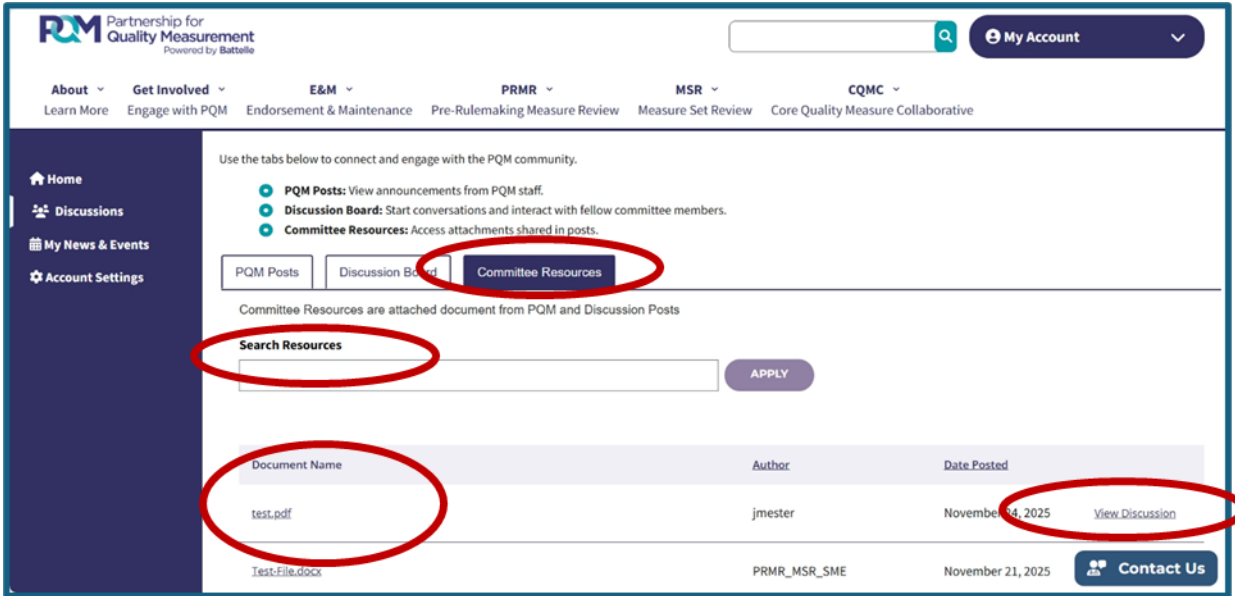
### Discussion Board

- The **Discussion Board** allows users to **search for discussion threads, like and comment on posts**, and access **attached documents** shared by PQM staff or included in discussion posts.
- To view the discussion thread, click View Discussion.
- To view a document, **click the file under Document Name you want to review.**



### Committee Resources

- The **Committee Resources** tab lets users access and search attachments shared in posts. Note, this is different from the publicly available resources that are available on <https://p4qm.org/PRMR/Resources> or <https://p4qm.org/MSR/MSR-resources>
- Users can **view resource files, open the related discussion, and reply to or comment on the discussion thread.**

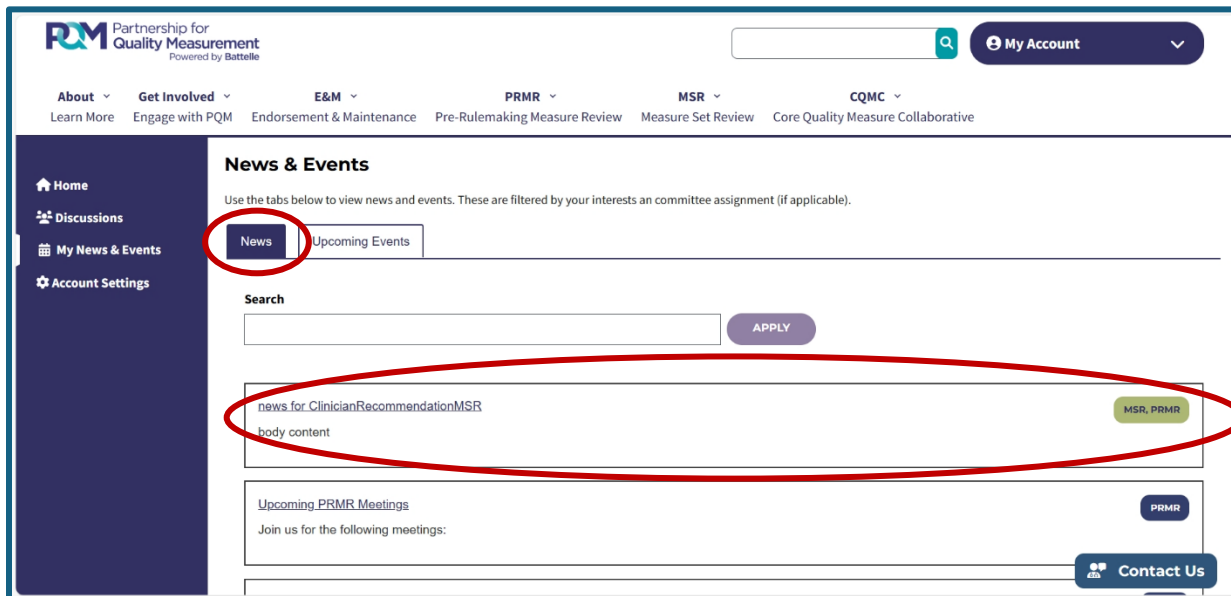


## My News and Events Page

Use the tabs in the My News and Events page to view news and events specific to your committee assignment.

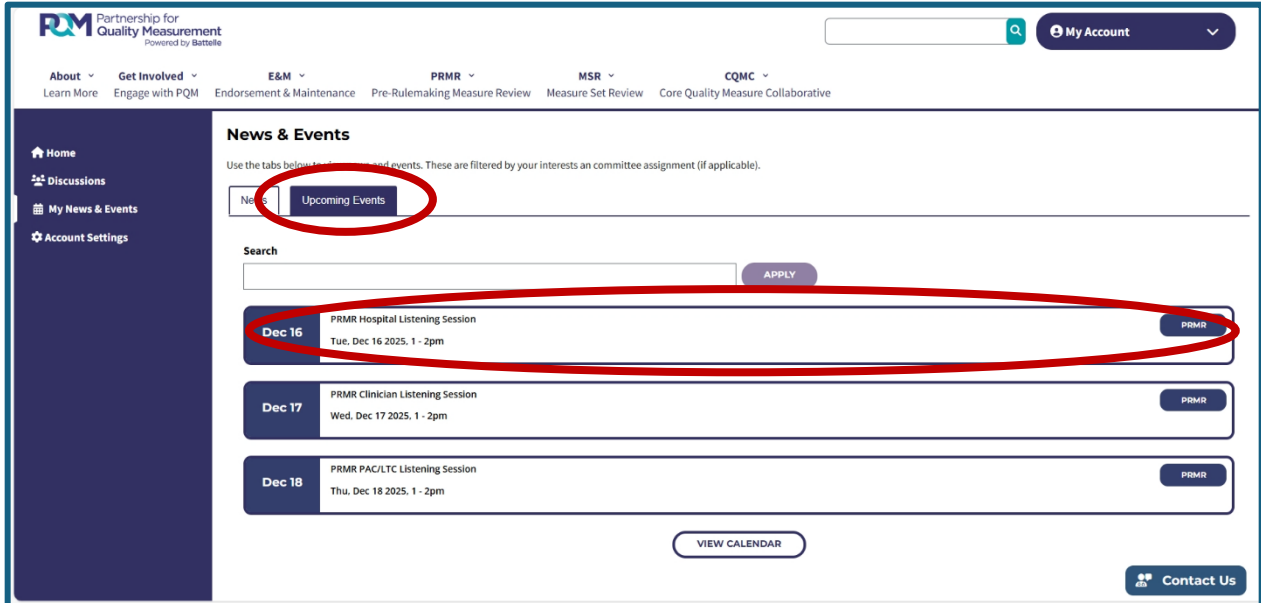
### Under the News tab:

- You can search for a news post.
- To view a post, click the news title.



**Under the Upcoming Events tab:**

- Under the Upcoming Events tab, users can **search and view details and links for posted events and the events calendar.**
- To view an event, **click the event title.**



- To view the events calendar, scroll to the bottom of the page and click **View Calendar.**
- You can **search events in the calendar by task or project.**
- You can also **view events by month or list.**

Home

### Calendar

Task:  Project:

< > today **December 2025**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	1	2	3	4	5	6
EM TEST EVENT JOE 2						
+6 more	+6 more	+6 more	+6 more	+7 more	+6 more	+6 more
7	8	9	10	11	12	13
EM TEST EVENT JOE 2						
+6 more	+7 more	+6 more	+6 more	+6 more	+6 more	+6 more
14	15	16	17	18	19	20
EM TEST EVENT JOE 2						
+6 more	+6 more	+7 more	+7 more	+7 more	+6 more	+6 more
21	22	23	24	25	26	27
EM TEST EVENT JOE 2						
+6 more	+7 more	+6 more	+6 more	+6 more		
28	29	30	31	1	2	3
4	5	6	7	8	9	10
		01:00 pm PRMR	01:00 pm PRMR	01:00 pm PRMR		